

WITCHAM PARISH COUNCIL



CLERK:

*Mrs S J Bell
17 Astley Close, Sutton
ELY, Cambs CB6 2PG
Tel: 01353 778147*

To All Members of the Council

MEMBERS: 6 QUORUM: 3

**Members are summoned to attend a Meeting of the
Parish Council to be held on Wednesday 8 November 2023
at 7.30 pm in the Village Hall, Witcham,
for the purpose of transacting the following business:**

A G E N D A

- 23/159 To receive and accept any apologies for absence
- 23/160 To receive declarations of interest from Councillors in respect of any items on this agenda in accordance with the Code of Conduct
- i) Pecuniary interests
 - ii) Personal interests
 - iii) Prejudicial interests (and to inform the Chairman if they wish to speak on the matter during public participation).
- 23/161 Dispensations:
To note new Dispensations granted: Nil
- 23/162 To receive and note the October monthly reports from County and District Councillors, (circulated), including any updates regarding noise from Elean Business Park and TV reception issues on West side of village
- 23/163 Public Participation
To allow up to 15 minutes for any members of the public, and Councillors declaring the existence and nature of a prejudicial interest, to address the meeting in relation to the business to be transacted at this meeting.
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. (3 minutes each to combined maximum of 15 minutes total for this agenda item (Standing Orders 3f) and 3g))
Chairman to close meeting to public
- 23/164 To approve and sign the minutes of the 11 October 2023 and confirm agenda
- 23/165 Matters arising from previous minutes **(for information only)**
- 23/166 Finance and General Administration
- a) To approve Councillor training (MH) (£20)
 - b) To approve receipts and payments for November 2023, including emergency expenditure by Clerk (to follow)

- c) Exclusion of Press and Public
To consider whether under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the special and confidential nature of the business about to be transacted at Agenda Items 23/166d) to 23/166f) namely contractual and staff matters, it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw.
- d) To discuss update RSPB
- e) To discuss update roadway to Village Hall at Recreation Ground
- f) To review Clerk's hours
- g) To review budgets and discuss draft 2024/5 Budget and Precept (to follow)

23/167 Recreation Ground and Cemetery Matters

- a) To receive monthly report on weekly inspections of play equipment and recreation ground (MH)
- b) To receive report and recommendations from Play Working Party Phases 1 and 2 (LH) (to follow)

23/168 Planning Applications (LH)

To note the following ECDC decisions:

23/00868/VAR Land South West Of Ely Model Aircraft Club Hive Road

To Vary Condition 4 (use of building) of previously approved 22/00163/FUL for

Proposed agricultural barn open fronted to store straw size 27 mtr x 8.7 mtr - Approved

23/01000/TRE 2A The Slade T1 Row of Conifers - Trim back sides to leave approximately 1m overhang with green foliage over gravel access adjacent to property and reduce height down by approximately 5 metres. T2 Goat Willow - Cut back large low right hand limb growing towards 2a by approximately 4 metres. (Tree needs to be viewed from back garden) - Approved

<https://www.eastcambs.gov.uk/planning/current-planning-applications>

23/169 Neighbourhood Plan (MH)

- a) To receive and consider reports and recommendations to Council from Neighbourhood Plan Working Group (to follow)
- b) To receive recommendation from Neighbourhood Plan Working Group Lead and Consultant for consideration and discussion in respect of application for further Locality funding for next stage of Neighbourhood Plan (to follow)

23/170 Highway and Street Lighting Matters

- a) To note any items reported to Highways Authority
<https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/roadworks-and-faults>
- b) To receive October speed data (MH)

23/171 Consultations (circulated)

To consider and provide comment on the following:

Definitive Map Modification Order to upgrade public footpaths in Mepal and Witcham to bridleways on the Definitive Map and Statement for Cambridgeshire:

M080 LH – an application to upgrade Public Footpath No. 10, Mepal to a bridleway (points 1-2-3) on the route marked in blue on the plan reference M080).

M081 LH – an application to upgrade Public Footpath No. 9, Mepal and Public Footpath No. 9, Witcham to a bridleway (points 4-9 on the route marked in red on the plan reference M081).

(Closing date 12.12.23)

23/172 Correspondence

To receive and consider the following items of information/interest and invites (circulated):
ECDC Planning Briefing event for Parish Councils, 29 November 2023, 2pm to 4pm on 29th November in the ECDC Council Chamber (JL)
East Cambs District Council Local Plan 2015– amendment adopted October 2023 – Policy

GROWTH1 <https://www.eastcambs.gov.uk/local-development-framework/east-cambridgeshire-local-plan-2015-amended-2023>.

CAPALC Bulletins and training courses for Councillors

East Cambs Parish Council Conference 27 October 2023

East Cambs Road Safety Volunteer Scheme – new safety officer

East Cambs Street scene (ECSS) changes staff and working practices for waste

ECDC Rough Sleeper estimate 23/24 November 2023

ECDC Press Releases – climate change (29th of 164 District Councils – for combatting climate change; hedgehogs, and newsletters

ECDC Hate Crime – 3rd party reporting centres

ECDC Warm Hub Funding scheme

NPCC October Campaign 16-29 October National Speed Operation

CCC New Fall Prevention tool

CCC 2023/4 Highway Improvement Scheme

Cambs ACRE – staying in touch

NALC Legal updates, Bulletins and Events

Arthurs Sheds - events

23/173 Date of next meeting: 10 January 2024
Note any items for next agenda – Head of Planning
To Review Actions

SJBell

S J Bell

CLERK/RFO

2 November 2023

Applications for Dispensations must be submitted to the Clerk on the application form at least 4 days prior to the meeting.

NOTES:

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

“It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the (*special*) (*confidential*) nature of the business about to be transacted at Agenda Item (*No*) namely (*state subject listed*) it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw. (*Mr/Mrs/Cllr*) to be invited to remain.” (as applicable)

Code of Conduct para 12(2) ‘If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest” .